

# Acute Care Doffing Observer Checklist




## Screening/Triage: First Point of Contact Without a Structural Barrier

This checklist is designed to assist in ensuring that health care workers (HCWs) conducting triage in hospital emergency departments are correctly doffing Personal Protective Equipment (PPE) for suspect cases of EVD. **Please Note: This is a sample checklist** that may need to be adapted to meet relevant standards of practice and/or specific manufacturer's user instructions for variations of approved PPE. The tool is to be used by a trained observer to guide the HCW in the doffing process and verify that all necessary doffing steps are performed and in the proper sequence. Any errors are to be corrected immediately to ensure the HCW is protected.

Note: Hand hygiene should be performed after removing PPE, before hands approach the face and any time hand contamination is identified or suspected during the doffing process.




**PPE must be removed slowly and carefully and in the correct sequence to avoid self and cross-contamination of the workplace.**



DOFFING PPE PROCEDURE		COMMENTS (May include size of PPE)
	<p><b>Remove gloves:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Inspect gloves for visible contamination, cuts or tears before removing</li><li><input type="checkbox"/> Take care to avoid touching the outside of the gloves with bare skin</li><li><input type="checkbox"/> Dispose into designated waste container</li></ul>	
	<p><b>Remove gown:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Assistance may be obtained to unfasten ties, but doffing assistant must be properly trained and wear appropriate PPE</li><li><input type="checkbox"/> Avoid contact of inner clothing with outer surface of gown during removal, touching inside of the gown only</li><li><input type="checkbox"/> Dispose into designated waste container</li></ul>	
	<p><b>Perform hand hygiene:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Use alcohol-based hand rub (ABHR) or soap and water</li><li><input type="checkbox"/> Allow hands to dry completely</li></ul>	

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DOFFING PPE PROCEDURE		COMMENTS (May include size of PPE)
	<p><b>Remove full face shield:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Hold face shield by grasping band at back of head and lifting gently over head and away from face</li><li><input type="checkbox"/> Dispose into designated waste container</li></ul>	
	<p><b>Remove N95 respirator:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Grab bottom strap and lift over head</li><li><input type="checkbox"/> Lean forward and grab top strap; gently lift over head and away from face</li><li><input type="checkbox"/> Take care to not touch the front of the respirator</li><li><input type="checkbox"/> Dispose into designated waste container</li></ul>	
	<p><b>Perform hand hygiene:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Use ABHR or soap and water</li><li><input type="checkbox"/> Allow hands to dry completely</li></ul>	

Name of Observer: \_\_\_\_\_ Name of Worker: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_